

## **City of Deer Park City Council Municipal Building Meeting September 16th 2024**

Mayor Donnellon opened the meeting at 7:00 PM with the Pledge of Allegiance followed by the Invocation.

Mayor Donnellon asked for a moment of silence for Mayor Dave Collins, Ann Poole, and Danny Armacost who all recently passed away.

Mayor Donnellon made a motion to approve Tyra Meredith as Clerk of Council pro temp, seconded by Mr. Kelly, motion carried

Clerk of Council Pro Temp read the roll. Tom Camp, Kathy Downs, Mark Feldhaus, Neil Kelly, Natasha Kohorst, Chris Westmark, Mayor Donnellon all present.

### **Approval of Minutes**

Mayor Donnellon made a motion to approve the minutes from the August 19<sup>th</sup> 2024, Council Meeting, Mayor Donnellon requested one correction of the minutes removing the word banned from Ms. Westmark's comments. Ms. Kohorst seconded motion, motion carried.

Dr. Jetter would like to introduce our new Administrative Assistant: Sarah Colthouse.

**Public Comment** none

### **Standing Committee Reports**

#### **Legislative and Finance Committee Chair Chris Westmark**

Clerk read by title only: Resolution 2024-10 an ordinance amending certain portions of the codified ordinances of the City of Deer Park related to zoning and the zoning map

Ms. Westmark made a motion to adopt resolution 2024-10. Mr. Camp seconded the motion. Discussion ensued. Ordinance will be active 30 days after passage.

Roll call vote: Mr. Camp –yes, Ms. Downs- yes, Mr. Feldhaus- yes, Mr. Kelly- yes, Ms. Kohorst- yes, Ms. Westmark- yes, and Mayor Donnellon- yes. Motion carried

Ms. Westmark presented Resolution 2024-13 regarding Fireworks Ordinance changes. Ms., Westmark made a motion to move to second reading, Mr. Kelly seconded; discussion ensued. Roll call vote taken: : Mr. Camp- yes, Ms. Downs-yes, Mr. Feldhaus-yes, Mr. Kelly-yes, Ms. Kohorst-yes, Ms., Westmark-yes, Mayor Donnellon- yes. Motion carried.

Resolution 2024-12: A resolution authorizing the city to enter into an agreement with the ODNR to provide \$180,000 of funding for Chamberlain Park Music Pavilion. Ms. Westmark made a motion, seconded by Ms. Downs. Discussion ensued. The state promised us more money than we received. Dr. Jetter is trying to find additional funds, this is the state money awarded for use toward the Music Pavilion.

Roll call vote: Mr. Camp- yes, Ms. Downs-yes, Mr. Feldhaus-yes, Mr. Kelly-yes, Ms. Kohorst-yes, Ms., Westmark-yes, Mayor Donnellon- yes. Motion carried

Ms. Westmark presented the Auditors Fund Report August 2024, everything is in balance and made a motion to accept the report, Ms. Kohorst seconded, motion carried.

Ms. Westmark presented the August 2024 Tax collections report, Ms., Westmark made a motion to accept the report, Mr. Feldhaus seconded the motion, motion carried

Ms. Westmark presented the August 2024 JEDS report, Ms. Westmark made a motion to accept the report, Mr. Kelly seconded the motion, motion carried. Ms. Westmark presented the August 2024 JEDZ report everything was in balance. Ms. Westmark made a motion to accept the report, Mr. Kelly seconded the motion, motion carried.

#### **Safety Committee Chair Tom Camp**

Mr. Feldhaus presented the August 2024 Police report, Mr. Camp presented the August 2024 Fire Department report, Deer Park had 314 calls for service, YTD, and so far this year Deer Park has had zero fire loss.

#### **Public Works Committee Chair Kathy Downs**

The second layer of blacktop is down on Oakwood from Beech to the railroad, this week the sidewalk and gutter preparation from Beech to Oakwood with start.

#### **Park Board Committee Chair Mark Feldhaus**

The last Party in the park occurred, band was awesome, gave away prizes. Kevin Burns won the \$1000 prize This coming Sunday the Touch a truck event at the park 12-4 pm, there will be hotdogs, hamburgers etc. Boofest is happening October 5<sup>th</sup>, and November 9<sup>th</sup> is the Armchair racing at the Community Center.

Concrete was poured for the Music Pavilion, and by the end of the week some of the steel for the roof system will be in.

**Correspondence & Miscellaneous:** none

### **OLD BUSINESS**

#### **Executive Session for Imminent Litigation**

Mayor Donnellon made a motion to go into Executive Session, Mr. Camp seconded. roll call vote to go into Executive Session at 7:20PM Mr. Camp –yes, Ms. Downs- yes, Mr. Feldhaus- yes, Mr. Kelly- yes, Ms. Kohorst- yes, Ms. Westmark- yes, and Mayor Donnellon- yes. Motion carried.

Mayor Donnellon made a motion to reconvene Council Meeting at 7:31 PM Ms. Downs seconded, roll call vote: Mr. Camp –yes, Ms. Downs- yes, Mr. Feldhaus- yes, Mr. Kelly- yes, Ms. Kohorst- yes, Ms. Westmark- yes, and Mayor Donnellon- yes. Motion carried.

**NEW BUSINESS** - A resident on Maryland had a tree cut down in the right of way, he was upset felt it wasn't communicated properly. Dr. Jetter discussed the issue, the tree is being replaced, it was rotten inside and needed to come down but the city will improve communication to the residents in the future.

**Special Announcements & Reports from Other City Official.**

**Solicitor** – none

**City Manager** – It was discovered during the transition to the new Administrative Assistant a tally was completed on how much they city is giving away on rental of the community center, ball fields, shelters. The city has not raised fees since 2008. Council needs to start looking at the fees and how much the school is using the community center. Lots of discussion ensued. Council needs to look into how many freebies that have been given away as well as cleaning fees and policy and procedures for rental.

**Mayor**-Slow down schools area back in session

**Schedule:**

October 7, 2024 Council Meeting 7:00 PM in Council Chambers

October 21st 2024 Council Meeting 7:00 PM in Council Chambers

November 4th 2024 Council Meeting 7:00 PM in Council Chambers

Election Day November 5<sup>th</sup> 2024

November 18<sup>th</sup> Council Meeting 7:00 PM in Council Chambers

**Events:**

Tuesday September 17<sup>th</sup> Block watch 7PM Community Center

September 28, 2024 Strategic Planning Session 8:30-noon at the Community Center

Saturday October 5<sup>th</sup> 2024 BOOFEST 6:30 -9:30 PM Chamberlin Park

Tuesday October 15<sup>th</sup> Block watch 7PM community Center Council on Aging will be presenting

November 30<sup>th</sup> 5:30 PM Christmas tree Lighting

Mayor Donnellon made a motion to adjourn the meeting. Mr. Kelly seconded the motion. Motion carried.

Meeting adjourned 7:51 PM

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John Donnellon Mayor

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Angie Tegenkamp Chachoff Clerk of Council